

BAY AREA ACADEMY

Dear Potential Trainer:

Thank you for your interest in the BAY AREA ACADEMY. This Academy offers a comprehensive, competency-based training program for public child welfare staff and community agencies in 12 bay area counties in Northern California.

The Academy is seeking a select number of trainers with general and specialized knowledge in areas related to public child welfare practice, and who have experience training in the public child welfare arena. Academy trainers must be knowledgeable about both the public child welfare field and the common issues facing all levels of CWS personnel and their community partners. Trainers must be dynamic, personable, and comfortable providing an interactive training experience to a multi-disciplinary group of 25-30 CPS staff, foster parents, group home staff and other community providers.

The BAA offers competitive trainer compensation. The Academy also offers trainers the opportunity to share valuable knowledge across counties, gain additional training experience, and have a positive impact on the child welfare services system.

In order to be considered for a training position, the Academy requires the following:

- Your resume or CV
 - References (3-5 names, addresses and phone numbers)
 - Copies of recent training evaluations (within the last 12 months)
- OR**
- Two letters of reference illustrating your training abilities
- Syllabus/Outline of the child welfare-related training courses you have presented and are able to train.

If you currently work for a county in California, in addition to the above information, please also submit:

- A letter of reference from your supervisor or manager (This letter should indicate your level of skill and practice at your present job and how you positively represent your county's vision, mission, and goals).

Once the above required items are submitted, your references will be checked and your application will be reviewed to determine if your qualifications correspond with our training needs. Because we must prioritize accepting new trainers based on both training needs and county representation, we may elect to keep your materials on file for future use and you will be notified if that is the case.

If we decide to go forward with your application, you will be contacted to provide us with a videotape of you training, or supply us with a date you will be training so we may attend to observe your training style. Once this step is accomplished, a final decision will be made on incorporating you into our trainer corps.

The Academy has a website which you can access at <http://bayareaacademy.org> for additional information. **When submitting your information, please provide us with a list of topics on which you have trained, or feel you could train.**

Please mail your information to:

Bay Area Academy
2201 Broadway, Suite 100
Oakland, CA 94612
Attn: Jill Dowling

If you have any questions, please feel free to email Mary Garrison, Curricula Training Specialist, at marydgarrison@msn.com. We look forward to hearing from you.